



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
Meeting Date: September 14, 2022**

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, MEMBER ~ **ABSENT**
MARIANETTA L. BARBER, CLERK

Motion to amend the agenda to include item 5 e) Correspondence from Councilman Darren Washington

MINUTES

APPROVAL OF MEETING MINUTES

September 7, 2022

– Adopted & Approved

A. Colvin – Yes

T. McCain – Yes

CLAIMS

Approval of Claims to be Paid on September 16, 2022

○ 110-1 – GENERAL FUND	\$717,506.58
○ 220-2 – LOCAL ROADS & STREETS	\$131,715.95
○ 220-4 – PARK DEPARTMENT	\$7,684.20
○ 221-1 – PARK ATHLETICS	\$1,616.25
○ 222-1 – LNDFL CLOSURE	\$4,250.00
○ 222-5 – VEHICLE AUCTION	\$4,245.86
○ 222-6 – COMMUNITY DEVEL	\$20,500.00
○ 240-2 – PROTECTIVE SERV	\$379.40
○ 241-6 – HEALTHY FAM 2010	\$103.32
○ 241-8 – BIO-TERRORISM	\$1,100.00
○ 242-7 – COMP COURT	\$1,850.00
○ 245-0 – GREEN URBANISM	\$3,175.00
○ 246-9 – HIV PREVENTION	\$348.03
○ 248-9 – COVID-19 HEALTH	\$3,840.30
○ 249-0 – COVID-19 ESG	\$15,625.00
○ 249-1 – COVID-19 CDBG	\$1,491.00
○ 249-3 – INFANT MORTALIT	\$1,670.00

○ 251-7 – CONFISCATED PRO	\$5,000.00
○ 442-3 – CCI	\$21,794.16
○ 444-5 – CONSOLIDAT AREA	\$13,495.75
○ 444-7 – LAKEFRONT	\$13,053.49
○ 444-8 – MIDWEST CENTER	\$1,843.95

SPECIAL REVENUE

\$255,013.50

○ 224-0 – PUBLIC SAFETY INCOME TAX	\$118,797.74
○ 242-9 – NEIGHBORHOOD STABILIZATION	\$1,700.00
○ 660-7 – MARQUETTE PARK	\$4,181.83
○ 880-1 – FIRE PENSION FU	\$671.50

TOTAL CLAIMS PAID

\$1,119,250.04

– Approved

A. Colvin – Yes

T. McCain – Yes

Ratification of Claims Paid on September 9, 2022

○ 110-1 – GENERAL FUND	\$18,710.43
○ 224-0 – PUB SFTY INC TA	\$2,000,000.00
○ 248-7 – ARP AM RES PLAN	\$2,060.00

TOTAL CLAIMS PAID

\$2,020,770.43

– Approved

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE PUBLIC WORKS DIVISION

Request for Driveway Permit – 360 Degree Construction – 3732 Connecticut Street. The contractor will be removing and replacing a concrete driveway in the Connecticut Street right-of-way. The application has been reviewed and there are no objections.

Recommendation is contingent upon:

1. The fee shall be \$62 per the City's Schedule of Fees ordinance.
2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– Approved

A. Colvin – Yes

T. McCain – Yes

Request to Advertise – Vehicle Maintenance Auction. The Public Works Division is requesting Board Approval to advertise vehicles and equipment for auction. The auction will be held on October 15, 2022.

These items are currently stored at 900 Madison (Vehicle Maintenance Facility) and 1100 Madison (Demolition Yard).

– Approved

A. Colvin – Yes

T. McCain – Yes

Request for Driveway Permit – The Heartland Group General Contractors, LLC - New home 1100-02 Vigo Street. The Heartland Group General Contractors, LLC has requested a permit to construct a new driveway at the subject location. We have reviewed the enclosed application and have no objections.

Recommendation is contingent upon:

1. The fee shall be \$70 per foot of frontage per the City's Schedule of Fees ordinance.
2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– Approved

A. Colvin – Yes

T. McCain – Yes

Request for Driveway Permit – Big Concrete and Excavating – 5000 Industrial Hwy (Airport Road). The work has already been completed. The work was done without prior approval as discovered by the Building Department, who directed the owner to follow up with requesting a permit. There has been a review with no objections.

Recommendation is contingent upon:

1. The fee shall be \$196.00 per the City's Schedule of Fees ordinance.
2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– Approved

A. Colvin – Yes

T. McCain – Yes

Contract with American Eagle to provide monitoring of remote security equipment for several City-owned properties. The term of the Contract is from January 1, 2022 until December 31, 2022. Contract shall be paid an amount not to exceed \$6,500.00.

– Approved

A. Colvin – Yes

T. McCain – Yes

Contract with NIPSCO for Land Access to allow the Contractor use of the City Property located on 11th Avenue just west of Pierce Street. The Contractor will use this property as a staging area for new wood poles that will be installed in Gary. The Contractor will indemnify and hold the City harmless. The Contractor has provided proof of insurance and will be solely responsible for maintaining and securing the City property during the term of this Contract. The term of this Contract will end on December 31, 2022.

– Approved

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE FINANCE DEPARTMENT

Contract with Young Women's Christian Association of Northwest Indiana to provide the Contractor with ARPA funds available to non-profit organizations that suffered as a result of the COVID-19 Pandemic. The Contract provides for a term effective as of September 1, 2022 and ending September 30, 2023. Contractor was awarded an amount not to exceed One Million Five Hundred Thousand Dollars (\$1,500,000.00) during the term of this Contract. Contractor may use the funds provided per the Contract for the sole purpose of making agreed upon repairs and renovations on Contractor's property located at 150 W. 15th Avenue, Gary, IN.

– **Approved**

A. Colvin – Yes

T. McCain – Yes

Contract with Steel Shores Media, Inc. to provide media advisory services. The term of the contract is from July 1, 2022 until December 31, 2022. Contractor shall be paid an amount not to exceed \$25,000.00.

– **Deferred**

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE REDEVELOPMENT COMMISSION

Quit-Claim Deeds for Transfer of Property. Resolution and Quit-Claim Deeds transferring ownership of several properties listed under Schedule A, from the City of Gary to the Gary Redevelopment Commission.

The property will be used for donation of land in the neighboring program and return back to the tax roll in the City of Gary.

– **Approved**

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE OFFICE OF SUSTAINABILITY AND ENVIRONMENTAL AFFAIRS

Air Permit for the Wetlands Initiative. The permit is being sought by TWI who will use Clarke Aquatic Services, Inc. to perform the necessary work. TWI is a non-profit organization dedicated to maintaining wetlands. They are seeking permission to apply an aerial application designed to assist with invasive plant species control. The work would vbe done on land owned by the Gary Park Department known as the MLK South wetland located between Georgia Street and MLK Drive just south of I-80. The Gary Department of Environmental Affairs is in support of the application as the applicant has taken extra precautions providing a larger buffer zone than is necessary. The applicant would like to perform this service as soon as all necessary approvals are received on a day that the wind speed is less than 10 miles per hour. The service is being done at no cost to the City of Gary.

– **Approved**

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM COUNCILMAN DARREN L. WASHINGTON

Request for an Honorary Street Sign bearing the name of Pastor Matthew Whittington to be placed below the signage of 15th Ave and Taney Street.

– Approved

A. Colvin – Yes

T. McCain – Yes

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

Re: September 14, 2022 Board of Works Meeting Minutes.

APPROVED and ADOPTED on September 21, 2022.

Trent A. McCain, President

Arlene D. Colvin, Vice President

Angela Lockett, Member

